

## COMPREHENSIVE PROJECT PROFILE

### I. PROJECT DESCRIPTION

PROJECT TITLE	:	<b>Manpower Enhancement Towards Placement and Entrepreneurship</b>
PROJECT TYPE	:	Livelihood Development Project
PROJECT COMPONENTS	:	A. Development of Local Trainers for Various In-Demand Skills B. Establishment of a Municipal Placement Agency C. Provision of Cash Advances to Applicants
PROJECT LOCATION	:	Maribojoc, Bohol, Philippines

### II. PROJECT STATUS

The Maribojoc LGU, with meager resources, has made infant steps to address manpower development through several skills trainings conducted through the MSWD Office and MAO Office. With the prevailing high unemployment rate of the municipality, a wider perspective on the issue has to be considered. To capacitate a 5<sup>th</sup> class municipality, eyeing to create a functional and effective Municipal Placement Agency both for local and abroad and to mobilize entrepreneurial initiatives, external support and funding has to be accessed, thus this project profile is conceived.

### III. PROJECT JUSTIFICATION

In the Municipality of Maribojoc, 14.02% of the working force is unemployed. Entrepreneurial activities are also limited that 64.78 % of the households are living below income threshold. Consultations showed that there are a lot in the working force are aspiring to venture abroad, but because of insufficient capability; both in skills and in cost requirements, are left unemployed, if not underemployed. Most of those who have undergone trainings were not able to fully take off because of limited capitalization.

Micro entrepreneurs operating in the municipality, specially those with farm produce and handicrafts as the main products, are un-equitably disposing their goods due to series of market stages taking advantage on them.

Applicants for employment abroad are required to undergo in-demand skills trainings by private agencies costing a big sum of money, and yet employment is uncertain. Most of those who can go through with these hurdles leave their families in debt with initial salaries used for paying these debts.

It is the project's objective to develop local trainers with TESDA accreditation to cater the training needs of the clients. Minimal fees will be charged to answer administrative costs. Links with employment agencies should be established to keep updated with the skills demanded in the market. Recruitment, training and placement services will be taken charged by the Municipal Placement Agency, which needs to be established.

The costs of training, placement and other documentation requirements are to be initially subsidized by the Municipal Placement Agency. Cash advances shall be paid on installment basis once the participants are gainfully employed. As a policy, financial assistance can only be made after job orders are secured from the employing agency. A Memorandum of Agreement has to drawn to cover the mechanics of the pre-financing scheme. Repayments will include minimal interest and be revolved for the use of next batch of applicants. Proceeds from the interest shall be used for responding community social needs.

LGU Maribojoc is optimistic that these difficulties will be unraveled with this project, and ultimately cause the increase in employment rate and reduce poverty incidence in the municipality.

#### IV. PROJECT FINANCING

PARTICULARS	TOTAL	COUNTERPART DISTRIBUTION	
		LGU	FUNDING AGENCY
1. Development of Local Trainers			
a. Local Trainers' Training (5 Local Trainers @ P5,000 each)	P 15,000	P 15,000	
b. Honorarium to Trainers (P1,500/session x 3 Sessions x 5 Local Trainers)	P 22,500	P 22,500	
2. Establishment of a Municipal Placement Agency			
a. Personnel Services	P 120,000	P 120,000	
b. Office Space / Rentals	P 36,000	P 36,000	
c. Office Supplies and Equipments	P 80,000	P 80,000	
d. Other Maintenance & Operating Expenses	P 30,000	P 30,000	
3. Provision of Cash Advances For Placement Fees Initial Budget : 35 applicants @ P20,000 per applicant	P 700,000		P 700,000
<b>T O T A L</b>	<b>P 1,003,500</b>	<b>P 303,500</b>	<b>P 700,00</b>

## **V. PROJECT BENEFITS and COSTS**

### **BENEFICIARIES**

The initial direct beneficiaries are the thirty-five physically fit and determined to work applicants from the different barangays of this municipality. The selection criteria are the following :

- a. family income
- b. character as certified by the barangay captain
- c. physical and mental fitness
- d. dedication for work
- e. local trainer's recommendation after undergoing the required training

Repayments will benefit new batch of applicants as the project continues.

The indirect beneficiaries are the family members of the employed clients and the entire community.

### **SOCIAL BENEFITS**

When clients are gainfully employed, their respective family income will increase that their basic needs are met. The family well and social being will be improved. Children could be sent to school thus, social problems caused by school drop outs will be reduced. Nutritional needs of the family will be met, hence, reducing incidence of diseases.

### **ECONOMIC BENEFITS**

Once clients are gainfully employed, the economic condition of their respective families will be improved. Their purchasing power for goods and services will improve that other sectors of the society benefit economically; thus resulting into an economic chain development.

## VI. PROJECT IMPLEMENTATION

### A. Responsible Agency

The implementing agency of the project will be the Local Government Unit (LGU) of Maribojoc to be spearheaded by the Municipal Placement Agency.

Persons Responsible for the Project Implementation are:

<b>Name</b>	<b>Position</b>	<b>General Roles and Functions for the Project</b>
Leoncio B. Evasco, Jr.	Municipal Mayor	<ul style="list-style-type: none"><li>- Overall accountable of the project implementation,</li><li>- Designate Point Person to execute the ground implementation of the project (Mun. Placement Agency Manager and Staff)</li><li>- Create a team to closely monitor and evaluate the project implementation,</li><li>- Endorse project reports submitted by the Point Person for the funding agency.</li></ul>
	Municipal Placement Agency Manager	<ul style="list-style-type: none"><li>- Overall in-charge of the project implementation on the ground level,</li><li>- Submit quarterly reports to the funding agency with the endorsement of the Municipal Mayor.</li></ul>
	Local Trainers	<ul style="list-style-type: none"><li>- Conduct in-demand skills trainings</li><li>- Evaluate readiness of clients to work</li></ul>
	Mun. Treasurer	<ul style="list-style-type: none"><li>- In-charge in the disbursement of funds for the project implementation</li></ul>
	Mun. Planning and Development Coordinator	<ul style="list-style-type: none"><li>- in-charge in the project monitoring and evaluation</li></ul>

## B. Project Work Plan

ACTIVITY	INPUTS	REPOSIBLE PERSON/ ENTITY	TIME FRAME	LOCATION	BUDGET
Establishment of An Office for the Mun. Placement Agency (MPA)	Office Space Office Equipments Office Supplies 1 Manager 1 Office Staff	LCE MEO GSO	1 <sup>st</sup> month of the project implementation	Municipal Hall	P 266,000
Identifying Local Trainers	Manager & Staff Services	LCE MPA Manager	2 <sup>nd</sup> month of project implementation	Municipal wide	
Trainers Training	Resource Person from TESDA Training Module Training Cost	TESDA MPA Manager	3 <sup>rd</sup> month of project implementation	Tagbilaran City	P 15,000
Recruitment of Work Applicants	Transportation Facility Publications Posters	MPA Manager MPIO Brgy. Officials	5 <sup>th</sup> month of project implementation	Municipal wide	P 5,000
Skills Trainings	Training Module Materials Venue	Local Trainers MPA Manager	7th month of project implementation	Training Center	P 22,500
Evaluation of Applicants	Physical Exam Results Brgy Captn's Recommendation Trainer's Recommendation	Local Trainers MPA Manager MHO LCE	8 <sup>th</sup> month of project implementation	Municipal Hall	
Signing of MOA	MOA Cash Advances Scheme	SB LCE	8 <sup>th</sup> month of project implementation	Municipal Hall	
Release of Cash Advances	Signed MOA	Mun. Treasurer	9 <sup>th</sup> month of project implementation	Municipal Hall	P 700,000

Prepared by:

**MA. NENITA R. CHIU**  
Mun. Planning and Dev't Coordinator

Endorsed by:

**LEONCIO B. EVASCO, JR.**  
Municipal Mayor